



www.cilh.ca | PO Box 505, Brockville, ON K6V 3H2 | executivedirector@cilh.ca

Dear Prospective Tenant,

Thank you for your interest in Community Involvement Legacy Homes. For the Board to properly consider your request, please provide a letter outlining the following:

- **Name, current address, email address, and phone number**
- **Paid Supports:** Identify whether you require paid support to live independently, and if so, the paid supports that are in place.
- **Circle of Support:** Describe your circle of support (family, friends, etc.) that represent natural relationships who will help you to live independently.
- **Financial Plan:** Explain your financial plan to cover the costs of living independently, including funding secured and your ability to contribute to the monthly housing charge down payment.
- **Location:** Provide details of the home you are considering (if available) and what would represent a good property and location for your lifestyle (work, family, recreation, volunteering, etc.).
- **Accessibility Needs:** Describe your physical accessibility needs to live independently, if any.
- **Risk of Housing Insecurity:** Identify the urgency of your need for housing given your current living situation.
- **Preparedness for Move:** Identify how soon you would be prepared to move and the skills that you possess that will allow you to live independently.
- **Provide any other information that you feel would be relevant for the Board to know**

Once the letter has been received, the Board will review your application and respond to your request as soon as possible.

Sincerely,

John Barclay

Executive Director

Community Involvement Legacy Homes

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